

11th June, 2024

Dear Parents / Guardians,

Circular on the 13th Executive Election of PTA

The term of the 12th Executive Parent-Teacher Association Committee will expire soon. We will hold the 13th Executive Election. The details are as follows:

Eligibility for Election	Parents of our school.
Responsibilities of Committee	1. Attend the PTA meeting. 2. Help organize PTA and school events. 3. Participate in school affairs and give opinions.
Term of Committee	2 years (can be reappointed for three consecutive terms. During the term, his/her position will be filled by the parents with the second-highest number of votes if the child graduates or drops out of school)
Parent Committee	7 members
Candidate Personal Information	1. Candidates may choose to provide both Chinese and English versions within 200 words. 2. Election Officer will distribute candidates' personal information to parents before the voting date.
Eligibility for Voting	Parents of our school have the right to vote. Each family has 1 vote.
Voting Procedure	1. We will let the students hand ballots over to the parents. 2. The highest number of parents and school-appointed teachers, a total of 13 executive committee members, the person with the most votes will serve as the chairman, followed by the vice-chairman. If the number of votes is the same, the consultant will decide by drawing lots.
Deadline of Submission of This Reply	17-6-2024
Distribution of voting notice	21-6-2024
Ballot Distribution Date	28-6-2024
Voting Date	3-7-2024
Result Announcement Date	5-7-2024
Appeal Period	5-7-2024 to 12-7-2024

For enquiries, please contact our teacher Mr. WONG Wai Kit or Mr. CHEUNG Kwan To.

Yours faithfully,



Lau Pak Ho
Chairman

Tsuen Wan Trade Association Primary School Parent-Teacher Association
2022-2024 PTA circular no.16 <Please return to the class teacher>

Circular on the 13th Executive Election of PTAReply Slip

Dear Chairman,

I have read the details of the above circular. I* will / will not participate in the election.

*Candidates are requested to fill in their personal information in the form below. (within 200 words.)

Student's Name: _____

Parent's Signature: _____

Class: _____

Date: _____